



Are You A Good Delegator?

Delegation: Are you a good delegator?

1. Do you take any decisions that could be taken by a member of your staff?
2. Do you work longer hours than your team?
3. When you come back after a holiday or absence of duty, is there a pile of work waiting, and a long list of e-mails?
4. Are you often interrupted by your staff asking for information or a decision?
5. Do you like being kept informed about the details of what your staff are doing?
6. Do you sometimes find that your staff won't take responsibility for their actions?
7. If you were suddenly called away for a month, could anybody else do your job properly?
8. Do you often have to rush to meet deadlines?
9. Do you feel it's better to do something yourself instead of delegating it?
10. When your staff have completed a task, do you check the details to make sure?

HOW MANY TIMES HAVE YOU SAID YES TO THE ABOVE?

MAKE SURE YOU DELEGATE YOUR WORK!

About MTD

We specialise in:

- Designing and delivering in-house training courses
- Designing and delivering management training programmes
- Designing and delivering management and leadership development programmes
- Offering public open training courses
- HR Consulting
- Management Coaching

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